

## **RESOLUTION TO ADOPT GENERAL APPROPRIATIONS ACT 2025 – 04**

WHEREAS, this resolution is to establish a general appropriations act for New Haven Township; to define the powers and duties of the New Haven Township Officers in relation to the administration of the budget, and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The New Haven Township Board ordains:

### **Section 1: Title**

This resolution shall be known as the New Haven Township General Appropriations Act 2025.

### **Section 2: Public Hearings on the Budget**

Pursuant to MCLA 141.412m notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 5, 2025 and a public hearing on the proposed budget was held on March 10, 2025.

### **Section 3: Millage Levy**

The New Haven Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll in amount of 1 Mill as set forth by the Tax Allocation Board and as authorized under State Law. The Road millage was approved by the electorate at the November 5, 2022 for 2 Mills. As approved in a Special Fire Assessment Levy Hearing on October 29, 1996 of 1 Mill of Taxable Value. Ambulance Special Assessment Fees established in November 2024 of \$70 per household for funding the annual assessment for Corunna Area Ambulance Service and a \$75 per household for funding the annual assessment for Twin Township Ambulance, Inc.

### **Section 4: Adoption of Budget by Reference**

The General Fund, Road Fund, Fire Fund and Ambulance Fund. Funds budgets of New Haven Township are hereby adopted by reference, with revenues and expenditures and disbursements. Township officials shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures the exceed appropriations.

Section 5: Authorized Salary, hourly and per diem rates

Included in the various Activities/Departments are amounts of the salary, hourly and per diem rates for the officials and employees of the Township as follows:

Compensation all Boards and Commissions:

Supervisor:	\$10,000 Annual
Clerk:	\$15,000 Annual
Treasurer:	\$15,000 Annual
Trustee:	\$ 1,500 Annual
Assessor:	\$11,000 Annual
Attending Member:	\$75 per Ambulance Meeting
Hall Coordinator:	\$50 per rental
Sexton:	\$250 Monthly
Cemetery temporary	\$10 per Hour, up to 100 hours
Deputy Clerk:	\$17 per Hour up to \$1,700 per year
Deputy Treasurer:	\$17 per Hour up to \$1,700 per year
Election Inspectors:	\$17 per Hour
Election Receiving Board Member:	\$17 per Hour
Election Receiving Board Chairperson:	\$15 Bonus per Election
Election Maintenance Worker:	\$12 per Hour
Election Commission:	\$25 first Hour, additional hours \$15 per Hour
Board of Review	\$25 Organizational Meeting, \$20 per Hour for additional meetings
Board of Review Secretary	\$100 per meeting
Planning Commission	\$50 per meeting
Planning Commission Chairperson	\$125 per meeting and \$50 when representing township
Planning Commission Secretary	\$100 per meeting
Zoning Board of Appeals Attendance	\$25 first Hour, additional hours \$15 per Hour

Section 6: Estimated Revenues and Expenditures

Estimated total revenues and expenditures for the various funds of New Haven Township are: \$250,000.

Section 7: Adoption of Budget Cost Center

The Board of Trustees of New Haven Township adopts the 2025 – 2026 fiscal year general fund budget cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

#### Section 9: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

#### Section 10: Limit on Obligations and Payments

No obligation shall be incurred against, and no payments shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

#### Section 11: Budget Monitoring

Whenever it appears to the Chief Administrative Officer of the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

#### Section 12: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in PA 621 of 1978.

#### Section 13: Board Adoption

Motion made by SUPERVISOR DELANEY supported by TRUSTEE GRAY to adopt the forgoing Resolution.

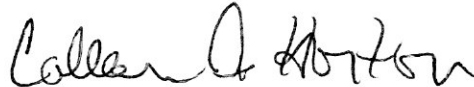
Ayes:

Nays:

Abstain:


The forgoing Resolution was duly adopted at a regular meeting of the New Haven Township Board held March 10, 2025.

  
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Steven DeLong  
Supervisor of New Haven Township

  
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Colleen Horton  
Clerk of New Haven Township

### **RESOLUTION DECLARED ADOPTED: CERTIFICATION**

I, Colleen Horton, Clerk of New Haven Township, do hereby certify that the forgoing constitutes a true and complete copy of a resolution adopted at a special meeting of the New Haven Township Board held on March 10, 2025; that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan's Open Meeting Act; that a quorum of the Board was present and voted in favor of the resolution; and that the minutes of the meeting will be or have been made available as required by the Open Meeting Act.

  
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Colleen Horton, Clerk  
Township of New Haven  
Shiawassee County, Michigan