

August 2024

The New Haven Township Board met on **AUGUST 12, 2024** at New Haven Township Hall located at 2705 Easton Rd Owosso, Mi. The meeting was called to order at 7:00pm by Supervisor Hill, with the Pledge of Allegiance.

A roll call was taken. Members present: Trustee Buginsky, Treasurer Eickholt, Supervisor Hill, Trustee Gray and Clerk Wirwicki. Absent: none.

Guests: Kaitlin Riley, Colleen Horton, Don Dickinson, Margie Westerlund, Fred Riley, Lee Horton, Larry Senk, Helen Smolek, Margaret Loffelman, Bonnie Brown, David Butcher, Teri Senk, Steve DeLong, William Franks, Shirley Franks, Rebecca Schoch, Gary Holzhausen and Dan Winters.

Motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve the agenda with the following amendments: Liability Clerk, MTA Fall Conference, Materials Management update, CASS update. All ayes. Agenda approved.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve the July 8, 2024 meeting minutes with a recommended amendment by Trustee Gray. All Ayes. Motion Carried.

A motion by Clerk Wirwicki, supported by Trustee Gray to approve the July 29, 2024 meeting minutes. All Ayes. Motion Carried.

Clerk Wirwicki asked if the Treasurer's Report has been updated since she emailed about a \$1,439.65 check not included. Treasurer Eickholt stated she did update the report stating she misplaced that check, but found it. Treasurer Eickholt stated that she forgot to transfer \$200 to Perpetual Care.

Treasurer Eickholt presented the Treasurer's Report as of July 31, 2024.

General Fund: Horizon \$332,771.43; Mi Class \$686,535.72; MSU Credit Union \$124.30; For a General Fund Total of \$1,019,431.45.

Other Funds: Perpetual Care Account, Horizon: \$3,972.36; Perpetual Care Account, Mi Class: \$38,556.20. Two Mil Road Account, Horizon: \$4,260.57; Two Mil Road Account, Mi Class: \$102,070.41; Ambulance Account: \$246.34; Fire Account: \$569.06; SATA Account: \$410.20; ARP Funds: Horizon: \$1,860.67, Mi Class: \$75,269.37; Tax Checking Account: 47,908.31.

A total of all funds: \$1,294,554.94.

Motion by Clerk Wirwicki, supported by to approve Treasurer's Report as presented. All Ayes. Motion Carried.

Delegates:

Commissioner Holzhausen spoke of items happening within the County.

Rebecca Schoch from SATA was present to answer the Board's questions.

Trustee Buginsky asked about having an assessment instead of mills to collect SATA funds. Rebecca was going to look into that.

Trustee Buginsky asked how SATA based their fees to each township. Rebecca explained their funding model to the board.

Supervisor Hill asked by **WHY** our township does not have a representative on their board. Rebecca said she would get back to us.

Clerk Wirwicki asked how much saving was giving to residents for agreeing to contract with SATA. Rebecca stated a resident saved \$1.50 per ride because of our agreement to use SATA and \$11 using Transportation Solutions for out of county rides. Prices are \$3 per ride **FOR PARTICIPATING TOWNSHIPS**/\$4.50 per ride for non-participating townships. Transportation Solutions is \$11 per ride **FOR PARTICIPATING TOWNSHIPS** /\$22 per ride for non-participating townships.

Rebecca also stated all rides from non-participating townships require a 24 hour in advance scheduling and are at risk of being "bumped" for a participating township ride request.

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Clerk Wirwicki presented the following data provided by SATA and asked why SATA's director claimed more rides were provided for 2024-2025 then stated in the report SATA provided to the township.

Year	Rides	Amount due from township	EA=Exact Amount Est=Estimate
4/1/2020 - 3/31/2021	1	6290.96	EA
4/1/2021 - 3/31/2022	1	4418.98	EA
4/1/2022 - 3/31/2023	5	5385.95	EA
4/1/2023 - 3/31/2024	20	6810.11	EA
4/1/2024 - 3/31/2025	11	7941.4	Est

Old Business:

A motion by Clerk Wirwicki, supported by Trustee Gray to agree to a commitment letter with SATA for the amount of \$1,323.56 for service to our residents from October 1, 2024 through November 2024 to be continued upon Millage passing in the November 5th 2024 election. A failed November 2024 millage ends the commitment letter on November 30, 2024. A roll call was taken. All Ayes. Motion Carried.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve the payment to Shumaker Tech in the amount of \$3,745.00 from the ARPA Fund Account for the new website design. All Ayes. Motion Carried It was noted in the discussion that the drone was not completed and will need to be scheduled by the Supervisor in spring of 2025.

Clerk Wirwicki gave an update pertaining to the August 2024 election. The clerk gave Colleen Horton access to the election training classes on August 9th and suggested that Mrs. Horton run the November election under the oversight of the current clerk. Mrs. Horton agreed to start classes as soon as she has access and work with the current clerk to learn the clerk's duties.

Treasurer Eickholt claimed the security camera for the Election Dropbox purchased by the clerk did not follow election law requirements because it was cloud based (WIFI) not hardwired to a computer. The clerk asked if the Ring Camera recommended by the State and MTA was cloud based or hardwired. Clerk Wirwicki was told to remove the camera she purchased with personal funds.

A motion by Supervisor Hill, supported by Trustee Gray to accept the quote presented by Treasurer Eickholt for the amount of \$4,050.60 to Anavon Technology Group to purchase and install a camera, and laptop to monitor the Election Dropbox.

Trustee Buginsky brought up the Liability check 703024 that was discussed last month.

New Business:

A motion by Clerk Wirwicki, supported by Supervisor Hill to approve the sale of burial rights at West Haven Cemetery New Part, Lot 21, plots 1-4 to non-resident Dennis and Lorna Matthews. A roll call was taken. All Ayes. Motion Carried. Trustee Buginsky questioned if it was necessary to approve the sale. Discussion took place about the process.

Clerk Wirwicki was notified by Sexton McAllister who was notified by Supervisor Hill of storm damage at West Haven Cemetery. Clerk Wirwicki requested a quote for cleaning up the fallen branch and tried getting a quote to repair two monuments that were damaged. The repair quote was not delivered.

A motion by Supervisor Hill, supported by Clerk Wirwicki to pay G&W Lawncare to clean up the fallen branch for \$125.00. A roll call was taken. All Ayes. Motion Carried.

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A motion by Clerk Wirwicki, supported by Trustee Buginsky to approve a PA 116 application from Jessica Kunik for parcel number 003-11-300-006-01 **AS PRESENTED BY PLANNING CHAIRMAN DAN WINTERS**. A roll call was taken. All Ayes. Motion Carried.

The Board tabled approving the L4029 2024 Tax Rate Request until Clerk Wirwicki could get a copy with and without the SATA millage from the Township Assessor.

A motion by Treasurer Eickholt, supported by Trustee Buginsky to approve the auto-renewal of Microsoft 365 for the clerk's laptop for \$99.99 unless the Clerk receives the VC3 quote she is waiting for and is cheaper. **A ROLL CALL WAS TAKEN. ALL AYES. MOTION CARRIED.**

A motion by Trustee Eickholt, supported by Supervisor Hill to approve up to \$500 for 3 members (clerk-elect Colleen Horton, Trustee Gray, Treasurer Eickholt) to attend MTA seminars in Frankenmuth Mi in September 2024. A roll call was taken. All Ayes. Motion Carried.

Trustee Buginsky gave an update pertaining to the county recycling required by state law.

Trustee Buginsky gave an update of happenings at Corunna Area Ambulance Service.

Call to Public:

Past Supervisor Dickinson confirmed that the board has always approved cemetery lots. Questions were raised about the Election Dropbox Security Camera.

Payment of Bills:

A motion by Treasurer Eickholt, supported Trustee Buginsky by to pay bills in the amount of \$10,088.97 out of the General Fund. A roll call was taken. All Ayes. Motion Carried.

The next regular board meeting will be September 9, 2024 at 7:00pm at New Haven Township, 2705 Easton Rd Owosso, Mi.

A motion by Clerk Wirwicki, supported by Trustee Gray to adjourn the meeting at 8:14. All ayes. Motion carried.

Respectfully Submitted,
Heather Wirwicki, New Haven Township Clerk