

June 2022 Regular Meeting Minutes

The New Haven Township Board met on June 13, 2022 at New Haven Township Hall located at 2705 Easton Rd Owosso, Mi. The meeting was called to order at 7:02pm by Supervisor Hill, with the Pledge of Allegiance.

A roll call was taken. Members present: Trustee Buginsky, Treasurer Eickholt, Supervisor Hill, Trustee LeCureux, and Clerk Wirwicki. Absent: none

Guests: Colleen Horton, Lee Horton, Dan Winters, Gary Holzhausen, Jill LeCureux, Deputy Richardson, George Shultz, Bonnie Brown, Dale Hersch.

Motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve the agenda with the following amendments: ARPA Funding, Status of indoor bulletin boards, status of Air conditioner, Voter Id card quote, Election Security Grant, File cabinet for election material, exterior Bulletin Board at hall, note from Robert McNamara, Terrorism Insurance Coverage, Quickbooks Payroll Renewal, Q&W Lawncare Invoice, Cash and Check Handling policy, Check Issuing Policy, Purchasing Policy, MTA Dues, Postage for AV Applications, and Hall Damage. All ayes. Agenda approved

A motion by Treasurer Eickholt, supported by Supervisor Hill to approve the May 9, 2022 meeting minutes as presented. A voice count was taken, All ayes. Motion Carried.

Treasurer Eickholt presented the Treasurer's Report as of May 31, 2022. General Fund: \$382,552.47, Two Mil Road Account: \$102,409.05, Perpetual Care Account: \$38,569.44, Fire Account: \$563.34, Ambulance Account: \$243.00, Tax Checking Account: \$522.92, MSU Credit Union \$5.14, SATA Account: \$6,930.30, ARP Funds: \$67,420.91, 30-day CD at Horizon Bank maturing 6/25/2022: \$100,065.77, 6-mth CD at Horizon Bank maturing 9/16/2022: \$100,143.78, 12-mth CD at Horizon Bank maturing 3/18/2023 \$100,225.74, 3-mth CD at MSU Credit Union maturing 6/25/2022: \$100,078.92 for a total of \$999,730.78.

Clerk Wirwicki advised the Board, that the Clerk's records do not match the Treasurer's records in the General Fund by 65.11. It was determined that the payroll check Treasurer Eickholt said to void was not voided in the Treasurer's records.

Motion by Clerk Wirwicki, supported by Supervisor Hill to approve the Treasurer's Report with amendments to General fund for \$382,617.58 and the total \$999,795.89. A roll call was taken. All ayes. Motion Carried.

Call to Public:

Deputy Richardson presented the Sheriff Stats for the Month of May.

A resident presented pictures and asked for McCaffrey Rd south of Juddville Rd to be graveled. Clerk Wirwicki let the resident know she drove down all the township's dirt roads in April and agrees with his description of the condition of the road.

A resident asked the Board to prevent the solar panels from being allowed in our township. Supervisor Hill advised the resident that the County enforces and creates our zoning laws. Trustee Buginsky let the Board know they could take back their zoning. There was discussion on the extra expense it would put on the township. ~~Trustee Buginsky let the public know that the company that is signing leases with residents will be doing eminent domain to create solar farms, like they did with her property with the landfill years ago.~~

Old Business:

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A motion by Supervisor Hill, supported by Clerk Wirwicki to replace the culvert on Six Mile Creek Rd between Kerby Rd and Cram Rd for \$5,445. A roll call was taken. All Ayes. Motion Carried.

A motion by Supervisor Hill, supported by Clerk Wirwicki to gravel McCaffrey Rd south of Juddville for \$3,112.20. A roll call was taken. All Ayes. Motion Carried.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt, to replace the culvert on Hintz Rd north of Riley Rd for \$31,920. A roll call was taken. All Ayes. Motion Carried.

There was discussion of needing to adjust the General Budget to cover the cost of the two culvert replacements and McCaffery Rd graveling. Eickholt stated we could use some of the \$400,000 in CDs to pay for the three projects. **No action taken.**

Clerk Wirwicki found a company that will print the Voter ID cards for less than the amount of \$825.50 that was approved. **Board already approved the \$825.50 at previous meeting.**

~~Clerk Wirwicki updated the Board on the approved purchase of the election file cabinet. The cabinet was delivered, all election material was removed from the Treasurer's filing cabinet and a second file cabinet. The clerk will continue to empty the remaining file cabinet. Treasurer Eickholt expressed the need for a file cabinet, she uses cardboard boxes at her home for township business.~~

A motion by Supervisor Hill, supported by Clerk Wirwicki to approve the purchase of a locking file cabinet for the Treasurer's records with a cost of no more than \$800. A roll call was taken. All Ayes. Motion Carried.

There was discussion about the ARPA reporting that was due April 30. Clerk Wirwicki forwarded an email received by the State of Michigan to Attorney Flory on June 1st, 2022. She also noted that we do have a case number to have the issue of our account being joined with another county resolved. Attorney Flory emailed the State of Michigan on June 10th to respond to their email. **No action taken.**

~~Trustee Buginsky shared concerns that Attorney Flory reported a monetary loss for our township during Covid-19 and our township cannot prove we had that loss. Clerk Wirwicki explained that all townships could file a standard allowance not to exceed \$10,000,000 and our township was not awarded that much money. Trustee Buginsky stated we did not lose finances during the event. Clerk Wirwicki along with Supervisor Hill stated everyone could apply for the \$10 million loss. Trustee Buginsky stated she will notify the State that we did not have a loss. Treasurer Eickholt stated that the \$10 million standard loss was correct. Trustee Buginsky stated we had to use the calculation like the County did to claim a loss. Clerk Wirwicki stated she would forward an email pertaining to the final ruling on the ARPA to Trustee Buginsky, the topic at hand is on page 6 of the report. Trustee Buginsky stated she would not accept an email from the clerk, it would have to be printed.~~

There was discussion on the Zoning case. It was recused from another court and is now at Gratiot County. **No action taken.**

Supervisor Hill updated the Board about the leaning air conditioners. At this point no company has been awarded the job of correcting them. **No action taken.**

Supervisor Hill updated the Board pertaining to the interior bulletin boards to be installed for hall rental use. The amount the board approved would not cover a 4' by 6' bulletin board and is the size he believes we should install. Clerk Wirwicki pointed out the latest damage to the walls due to signs hung on the walls and asked the Board to consider 4' by 6' between each window. Treasurer Eickholt asked that we revisit the cost. **No action taken.**

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Clerk Wirwicki presented prices for an outdoor bulletin Board to be used for notices to the public such as the minutes, the Treasurer's Tax collection dates, meetings etc. A motion by Supervisor Hill, supported by Clerk Wirwicki to approve the purchase of an outdoor bulletin board **and post** with a spending limit of \$400. A roll call was taken. All Ayes. Motion Carried.

Clerk Wirwicki gave an update on items that could be purchased using the Election Security Grant. The township has already replaced old election bags. She would like to research cameras on the Ballot Dropbox due to an upcoming bill floating between the Senate and House requiring cameras on all ballot drop boxes. The Board has decided to wait and see if the bill is passed before spending the grant money. **No action taken.**

New Business:

The Board discussed whether to have terrorism insurance for an extra \$41. The item was not voted on, ~~insurance was declined.~~

Clerk Wirwicki read an email she received from Robert McNamara pertaining to the township taking back their zoning to protect our township from solar projects. **No action taken.**

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve renewing of QuickBooks Payroll in the amount of \$474.00. A roll call was taken. All Ayes. Motion Carried.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve renewing of MTA Membership in the amount of \$1041.81. A roll call was taken. All Ayes. Motion Carried.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve the purchase of 500 stamps. A roll call was taken. All Ayes. Motion Carried.

Clerk Wirwicki discussed damage to the hall, patches on west wall were not on the pre-inspection check list for the June 11th ~~Dave~~ rental. Saturday night Julie contacted the clerk asking about patches to the west wall. **No action taken.**

Clerk Wirwicki ~~presented~~ **passed out** three **proposed** policies. The Board is tabling the Cash & Check Handling, Check Issuing, and Purchasing Policy. **No action taken.**

A motion by Clerk Wirwicki, supported by Trustee LeCureux to approve PLD 22-0013 splitting 003-14-400-005. A roll call was taken. All Ayes. Motion Carried.

A motion by Clerk Wirwicki, supported by Trustee LeCureux to approve PLD 22-0014 splitting 003-08-100-005. A roll call was taken. Ayes: Eickholt, Hill, LeCureux, Wirwicki. No: Buginsky. Motion Carried.

Call to Public:

None

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Payment of Bills:

A motion by Clerk Wirwicki, supported by Trustee LeCureux to pay bills in the amount of \$10,959.84. A roll call was taken. All Ayes. Motion Carried. At the end of the meeting Clerk Wirwicki advised Treasurer Eickholt that the Treasurer's credit card payment could not be released until receipts of the charges were turned in.

A motion by Clerk Wirwicki, supported by Supervisor Hill to pay G & W Lawncare for spring clean-up in the amount of \$360. A roll call was taken. All Ayes. Motion Carried.

The next regular board meeting will July 11, 2022 at 7:00pm at New Haven Township, 2705 Easton Rd Owosso, Mi.

A motion by Treasurer Eickholt, supported by Supervisor Hill to adjourn the meeting at 9:03pm. All ayes. Motion carried.

Respectfully Submitted,

Heather Wirwicki, New Haven Township Clerk