

April 2021

The New Haven Township Board met on April 12, 2021 at New Haven Township Hall located at 2705 Easton Rd Owosso, Mi. The meeting was called to order at 7:03pm by Supervisor Hill, with the Pledge of Allegiance.

A roll call was taken. Members present: Trustee Buginsky, Treasurer Eickholt, Supervisor Hill, Trustee LeCureux, and Clerk Wirwicki.

Guests: Dan Winters, Battalion Chief Mike Ardelean and Battalion Chief Mike Thomburg from Owosso Township Fire Department, Kirk Norton from G & W Family Lawncare.

Motion by Supervisor Hill, supported by Treasurer Eickholt to approve the agenda with the following change: add Magnet and American Rescue Plan Funds. An addition to the expenditures report of the following items: a credit card charge of postage \$1.15. All ayes. Agenda approved.

A motion by Supervisor Hill, supported by Trustee LeCureux to approve the minutes from the March 8, 2021 meeting. All ayes. Motion Carried.

Treasurer Eickholt presented the Treasurer's Report as of March 31, 2021. General Fund: \$682,528.69, Two Mil Road Account: \$99,671.49, Perpetual Care Account: \$38,364.61, Fire Account: \$48,495.63, Ambulance Account: \$24,091.51, Tax Checking Account: \$471.99, Six-month Investment CD3-15-2021: \$Matured transferred to General Fund, SATA Account: \$6,323.41 for a total of \$899,947.33.

Motion by Clerk Wirwicki, supported by Trustee LeCureux to approve Treasurer's Report as presented. All ayes. Motion Carried.

#### **Call to Public:**

Mike Ardelean Battalion Chief from Owosso Township Fire Department gave the Board an update as to their activity within our township. They responded to 21 alarms in our Township during the Fiscal period of April 1, 2020 through March 31, 2021. Stats are available on our website [www.nhtownship.com](http://www.nhtownship.com)

Mike Thomburg gave an update on future equipment purchases to be used to support our township. He also discussed the mutual aid between other local fire departments within and outside of our township.

#### **Old Business:**

Two lawnmowing bids were submitted and accepted by the Board. Bid #1 was submitted by Rescue Me Pure Lawncare in the amount of \$700 per mowing of all properties. Bid #2 was submitted by G & W Family Lawncare in the amount of \$650 per mowing of all properties.

A motion by Clerk Wirwicki, supported by Trustee LeCureux to award the two (2) year contract to G & W Family Lawncare in the amount of \$650 per mowing of all properties. A roll call was taken. All ayes. Motion Carried. The contract was signed by Supervisor Hill, Clerk Wirwicki and Kirk Norton.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to adopt Resolution No. 21-07, Resolution Adopting Lawn-Maintenance Services Independent Contractor Agreement. A roll call was taken. All ayes. Motion Carried

As soon as the motion to adopt Resolution No 21-07 was passed Trustee Buginsky asked the motion be retracted with the reason being we don't need a resolution just a voice motion to enter into contract.

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A motion by Supervisor Hill, supported by Trustee LeCureux to table until May 10 Resolution No. 21-07, Resolution Adopting Lawn-Maintenance Services Independent Contractor Agreement, until he can look into the legality and necessity of the resolution. A roll call was taken. Ayes: Trustee Buginsky, Treasurer Eickholt, Supervisor Hill, Trustee LeCureux. Nays: Clerk Wirwicki

A motion by Supervisor Hill, supported by Clerk Wirwicki to advertise bids being accepted for the sale of lawn equipment owned by the township. Sealed bids will be due by May 1<sup>st</sup> 2021 to be opened at the regular board meeting on May 10<sup>th</sup> at 7pm. Supervisor Hill will gather all information for the ad by Friday April 16<sup>th</sup> to be printed in the Argus Press and Independent on the 21<sup>st</sup> of April. A roll call was taken. All ayes. Motion carried.

The Board reviewed and discussed the road projects submitted by Shiawassee Road Commission.

A motion by Trustee Buginsky, supported by Treasurer Eickholt to agree to the following road projects: Riley Road from State Rd to 0.50 miles west of Cram rd for a cost of \$101,000.00. To crack seal Easton Rd from State Rd to Geeck Rd for a cost of \$4,591.00. Mineral Well Brine at a cost of \$33,480.00. To gravel Hintz Rd from Henderson Rd to Juddville Rd using half (2875 tons) the recommended 4,950 tons for an estimated price of \$17,572.50. Apply the SCRC Contribution of \$35,480 to the above projects. A roll call was taken. All ayes. Motion carried.

Clerk Wirwicki offered Resolution No 21-06 Resolution Adopting New Haven Township Open Meeting Act Procedures Pursuant to Mcl 15.263 and 2020 Senate Bill 1108. Also provided was Senate Bill 1108 requiring all public bodies to establish procedures to accommodate the absence of any public body due to military duty, medical condition or a statewide or locally declared state of emergency that would risk the personal health or safety of members of the public or the public body if the meeting were held in person until the end of 2021. After which only military duty would be accommodated. Trustee Buginsky stated it was not necessary because we do not have any military board members and the board will not consider it. There will be no vote.

Supervisor Hill will be looking into creating the following policies to be reviewed at May's meeting: Adjusting Budget Policy, Policy and deadline for placing items on the agenda, policy about meeting packets available day and pick up day, and an Investment Policy.

Supervisor Hill advised the Board that he will be meeting with companies to get bids for cementing the parking lot.

### **New Business:**

Clerk Wirwicki advised the Board that the Seventh-day Adventist Church will be doing missionary work in our community from 10:00am to 9:00pm between May 20,2021 and August 8, 2021.

A motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve DayStarr's application for access to and ongoing use of public ways by Telecommunications providers under Metropolitan Extension Telecommunications Rights-of-way oversight Act and deposit the \$500 application fee check to provide broadband internet and telephone via fiber spicing on Verizon or Consumer's Energy poles. This project will be on East Riley rd from M-52 to North Hintz Rd and part of North Hintz Rd. A copy of the Contract is posted on [www.nhtownship.com](http://www.nhtownship.com). A roll call was taken. Ayes: Treasurer Eickholt, Supervisor Hill, Trustee LeCureux, Clerk Wirwicki. Nays: Trustee Buginsky.

Treasurer Eickholt presented the Board with a bid to replace interior lighting with energy efficient lighting. Eickholt will be contacting other companies to get bids for May's meeting.

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Treasurer Eickholt advised the Board that all property taxes were collected by the due date, allowing us to pay the Ambulance and Fire assessments. She also noted that the contract for SATA was not to exceed \$6,290.96. She collected \$6,323.41 in taxes for the SATA Assessment. Once she receives SATA's Invoice any unused portion of the assessment will be used to offset a portion of next year's tax rate of the SATA Assessment.

A motion by Treasurer Eickholt, supported by Clerk Wirwicki to pay \$6,840.00 to Twin Township Ambulance and \$17,010.00 to Corunna Area Ambulance from the Ambulance Special fund. These amounts are to be moved from the Ambulance Fund Account to the General Fund Account to have checks issued. A roll call was taken. All ayes. Motion carried.

A motion by Treasurer Eickholt, supported by Clerk Wirwicki to pay \$47,934.35 to Owosso Township Fire Department from the Fire fund. These amounts are to be moved from the Fire Fund Account to the General Fund Account to have checks issued. A roll call was taken. All ayes. Motion carried.

Supervisor Hill read a letter received from Magnet asking the Township for a donation of \$1329. Clerk Wirwicki advised the Board that it is illegal for the Board to donate any funds to any organization.

Treasurer Eickholt advised the board that the Federal Government has issued stimulus money from the American Rescue Plan to the township. The township is supposed to receive \$126,681.

Treasurer Eickholt has been looking into Michigan CLASS as an investment option for the township. The company requires a copy of the township's investment policy before she can open an account. Eickholt noted that the benefit of this investment company is they have a daily interest rate rather than the monthly interest rate at a bank. Michigan Class does not have early withdrawal fees.

The Clerk and the Election Commission discussed and established the public accuracy test of the election equipment for the May 4<sup>th</sup> 2021 Special Election will be on April 20 ,2021 at 5pm.

**Call to Public:**

none

**Payment of Bills:**

April Expenditures							
Account Number			Hill	Eickholt	Wirwicki	LeCureux	Buginsky
101-265-920	Consumers Energy	\$ 100.92					
101-265-850	Frontier Communications	\$ 63.81					
101-265-923	Dol-Jac Propane						
101-265-850	Invisalink	\$ -					
101-101-933	QuickBook Credit Card Charges	\$ 14.84					
101-265-752	Tim Hill batteries	\$ 27.96					
101-000-497	Mary Eickholt dog licenses	\$ 21.00					
	MSU Credit Union (open account)	\$ 5.00					
101-101-900	Argus Press Budget Hearing & Request for Proposal	\$ 28.00					
101-266-801	Smith Bovill (Request for Proposal and Contract)	\$ 350.00					
101-101-855	Accident Fund	\$ 759.00					
101-101-851	Postage on Credit card	\$ 1.15					
	Payroll	\$4,060.17					
	Payroll taxes	\$ 985.00					
	<b>Total Expenditures</b>	<b>\$6,416.85</b>	Aye	Aye	Motion	Support	Aye

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The next regular board meeting will be May 10, 2021 at 7:00pm at New Haven Township, 2705 Easton Rd Owosso, Mi.

A motion by Clerk Wirwicki, supported by Supervisor Hill to adjourn at 9:09pm. All ayes. Motion carried.

Respectfully Submitted,

Heather Wirwicki, New Haven Township Clerk