

November 2022 Regular Meeting Minutes

The New Haven Township Board met on November 14, 2022 at New Haven Township Hall located at 2705 Easton Rd Owosso, Mi. The meeting was called to order at 7:00pm by Clerk Wirwicki, with the Pledge of Allegiance.

Clerk Wirwicki notified the Board that they must vote for a board member to run the meeting due to the absence of the supervisor. She asked for a nomination.

Trustee Buginsky nominated Treasurer Eickholt to run the meeting. Trustee LeCureux seconded the nomination. No vote was taken, Treasurer Eickholt presided over the remaining meeting.

A roll call was taken. Members present: Trustee Buginsky, Treasurer Eickholt, Trustee LeCureux and Clerk Wirwicki. Absent: Supervisor Hill

Guests: Jill LeCureux, Colleen Horton, Lee Horton, Fred Gray, David Butcher, Marjarie Westerlund, Gerald Buginsky, Laurie Riley, James Riley, Kim Kiesling, and Steven Delong.

Motion by Clerk Wirwicki, supported by Treasurer Eickholt to approve the agenda with the following amendments: Update on the following: state withholding investigation, ARPA Reports (due April 2022), Election Grant, Rental Damage. New business: Fallen tree at West Haven Cemetery, G&W snow plow quote, Budget adjustment, Revenue Sharing adjustment, Legal representation, Fire Millage, Employee discussions in Open Meeting. All ayes. Agenda approved

A motion by Treasurer Eickholt, supported by Trustee LeCureux, to approve the October 10, 2022 meeting minutes with amendments. All ayes, motion approved.

Treasurer Eickholt presented the Treasurer's Report as of October 31, 2022.

General Fund: Horizon \$301,523.27; Mi Class \$201,309.74; 30-Day 3.53% maturity date 11-24-2022 \$100,000.00; 12-mth CD at Horizon Bank maturing 3/18/2023 \$100,794.20; MSU Credit Union \$124.11; 30-day 3.5% CD – Maturity Date 11/15/2022 \$100,656.59. For a General Fund Total of \$804,407.91.

Other Funds:

Perpetual Care Account: Horizon: \$3,570.97, Mi Class: \$35,229.18. Two Mil Road Account: \$378.45; Ambulance Account: \$243.00; Fire Account: \$563.39; SATA Account: \$2,511.62; ARP Funds: Horizon: \$9,842.76, Mi Class: \$125,811.18; Tax Checking Account: \$22,209.89

A total of all funds: \$1,004,768.35.

Motion by Clerk Wirwicki, supported by Trustee LeCureux to approve Treasurer's Report as presented. A roll call was taken. All ayes. Motion Carried.

Old Business:

Clerk Wirwicki updated the Board about the State withholding issue stating the township withheld over \$2000 in State payroll taxes. She was able to prove the township did not withhold any state withholding. The case was mark resolved by the state in favor of the township.

Clerk Wirwicki let the Board know she took over the APRA reports that were due April 2022 and still outstanding. She contacted the Mr. Flory the past attorney that was involved in the project and collected all the required information. She was able to get the Federal Treasury office to separate the two townships in the reporting portal. She was able to file all reports and had Mr. Flory review the reports for accuracy.

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Clerk Wirwicki updated the Board that the Election Grant paperwork has been filing with the State of Michigan.

Clerk Wirwicki advised the Board that the October 1st party that was reported last month as not paying the rental fee and security deposit had a cashier's check created on September 16th and was mailed the next day. The money and rental agreement were not received by the Treasurer until October 13th. This renter damaged the east wall.

A motion by Treasurer Eickholt, supported by Clerk Wirwicki to table the discussion of withholding the security deposit until Supervisor Hill can contact the renter. A roll call was taken. All Ayes. Motion Carried.

New Business:

A motion by Clerk Wirwicki, supported by Trustee LeCureux to accept the quote presented by G & W's Family Lawncare to remove the fallen tree at West Haven Cemetery in the amount of \$400. A roll call was taken. All Ayes. Motion Carried.

A motion by Clerk Wirwicki, supported by Trustee Buginsky to accept the quote presented by G & W's Family Lawncare to remove snow for the 2022-2023 fiscal year. Prices are as follows: 2-4" at \$80, 5-8" at \$100, 8"+ at \$140, Salt at \$35. To be done only upon request of a Board member for board activities. A roll call was taken. All Ayes. Motion Carried.

Clerk Wirwicki notified the board that the budget for the drains account needs to be adjusted, there wasn't enough in the budget to pay for the two culverts replaced. She let the Board know they could use APRA funding to pay for the culverts.

Treasurer Eickholt notified the board that Revenue Sharing from the State of Michigan was higher than projected and the budget needs to be adjusted. She would like the increased amount to be appropriated to the Drain and Road line item in the budget.

A motion by Trustee Buginsky, supported by Clerk Wirwicki to increasing the following line items in the 2022-2023 budget: Revenue Sharing by \$25,000; Drain by \$10,000; and Road by \$15,000. A roll call was taken. All Ayes. Motion Carried.

Treasurer Eickholt asked why June's Revenue Sharing payment was not entered into the Revenue Sharing chart of accounts. She also asked how can the Clerk balance to the Treasurer's Report with the money missing. Minute 0:31:00 Clerk Wirwicki states the money was placed in Undeposited Funds and wasn't transferred into Revenue Sharing.

Treasurer Eickholt discussed Legal Representation citing MCL 41.187 and read an item from MTA pertaining to the topic. She stated it is a board decision to hire an attorney and some items were not voted on that was given to the attorney. She advised the attorney attending the meeting that the Board had not officially decided to use the McKone Law Firm, and would like the Supervisor to be present to discuss the topic.

Treasurer Eickholt advised the board that the Fire Warrant was 1 mill on only real property. She caught an error on the property taxes before the bills were sent to residents. Adjustments were made to correct the error.

Trustee Buginsky advised the board that they can not discuss employee issues in open meetings. Clerk Wirwicki advised the board that the person being discussed in a contractor, issued a 1099 not an employee which receives a W2.

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A motion by Clerk Wirwicki, supported by Trustee LeCureux to accept and approve the Planning Commissions' recommendations pertaining to PLD22-0026, which is a land division on Parcel 003-22-400-003 located at 3757 E. Riley Road. A roll call was taken. All Ayes. Motion Carried.

Call to Public:

Mr. Butcher asked the board questions about Zoning.

Mr. Buginsky commented that the HVAC system still has issues that have not been addressed by the board.

Mr. Buginsky notified the board that the new culvert on Six Mile Creek Rd sank and needs to be repaired.

Mr. Buginsky complained that the election machines overheated in the August Election.

Mrs. Horton complained that the clerk does not have the Resolution created by Lostracco on file at the clerk's office and that there were three words incorrect in the typed Resolution given to the County Zoning of Appeals.

Payment of Bills:

A motion by Clerk Wirwicki, supported by Trustee LeCureux to pay the bills in the amount of \$19,604.99 A roll call was taken. All Ayes. Motion Carried.

The next regular board meeting will December 12, 2022 at 7:00pm at New Haven Township, 2705 Easton Rd Owosso, Mi.

A motion by Trustee Buginsky, supported by Clerk Wirwicki to adjourn the meeting at 8:22pm. All ayes. Motion carried.

Respectfully Submitted,
Heather Wirwicki, New Haven Township Clerk